

Fee-Invoice

Justus-Liebig-University Giessen
Centre for Media and Interactivity (ZMI)
c/o Anna Wagner
Ludwigstrasse 34
DE - 35390 Giessen

Cost centre: _____
(will be filled in by the ZMI)

As agreed upon I charge the following professional fee:

Lecture/Event	Date

Applicant
Name:
Employed as:
Private address:
Office address:
E-Mail:

Fee	
Fee in the amount of:	
Plus 16 % VAT: ¹	
Total amount:	

¹ Only if subjected to VAT

Fee-Invoice

Bank details	
Account holder:	
IBAN:	
BIC: ²	
Bank:	

Please check the relevant box:

I am not subjected to VAT in accordance with

§ 4 Abs. 21 UstG because of giving lectures/education services,

or in accordance with

§ 19 Abs. 1 UStG I am subjected to small business regulation.

I am subjected to VAT:

Tax Information ³	
Date of birth:	
Tax ID number:	
Tax authority:	

Place/Date

Signature

² Only if residence abroad

³ Only if subjected to VAT